

Town of Sweden Selectman's meeting

September 12, 2017

Attendance: Lori Bennett, Wayne Miller, Bruce Taylor, Tim Cook (Fire Chief), Wendy Coffey-Slaterry, Julie McQueen (Budget Committee)

Lori called for the Pledge of Allegiance and the meeting was called to order at 6:02 pm.

At 6:04, Lori moved and Bruce 2nd, to go into executive session per 1 MRSA 405(6)(A). Passed 3-0. Out of executive session at 6:17pm.

Minutes from 8/22/17 and 8/30/17 approved.

Reports from Officers and Committees:

ACO

Written report of dog bite incident. Lori to follow up including "Dangerous Dog Report".

Mrs. Coffey-Slaterry stated her child was bitten twice by a neighbor's dog and she had the medical reports. Lori will call Cyndi Eaton about taking a report from Mrs. Coffey-Slaterry concerning the incident.

Budget Committee

Discussion with Julie McQueen about Expense Detail Report as of 8/31/17. Legal expenditures are over budget, but it appears that Ross Cudlitz, consultant (Oxford County Soil and Conservation District) was placed in this category. The charges are initially sent to the Town of Sweden who then gets reimbursed from Bridgton Academy per settlement agreement.

CEO

Written report provided.

Clerk

Appointments for Janet Mahannah as election warden and Kim Ashley as assistant warden were signed.

Fire Chief

The Chief is applying for a State matching grant for hose and other equipment for the SVFD. Invoice# 135225, dated 8/1/17 from Fire Tech and Safety of New England is for equipment to be covered by matching grant. This equipment invoice needs to be approved by the Selectmen before the grant application can be submitted. Lori moved and Wayne 2nd motion to approve payment for invoiced equipment. Passed 3-0.

Brief discussion of fire house building committee and eventual need for grant writing. The Chief intends to keep this proposed project as cost effective as possible, especially regarding the cost.

Road Commissioner

Smart's Hill Rd., Webber Pond Rd., and Ledge Hill Rd. are scheduled for repair.

The missing stop sign at the south end of Webber Pond Rd. has probably been ordered.

Bruce reported that a side washout near the top of Webber Pond Rd has not been repaired.

Treasure/Tax Collector

There are no foreclosures or tax liens.

Discussion of procedures for check deposit process, since one tax payer reported a delay of at least one month for a property tax check to be debited from her account.

Old Business:

It was moved by Lori and 2nd by Bruce that the McQueen property plan of 9/1/17 sent by Main-Land be approved with 2 additional changes:

- (1) Remove the reference to Wint Rd.
- (2) Change the term “submit” to a more accurate term such as amend.

Motion passed 3-0.

It was also noted that on the McQueen property a gate has not been placed across the travel way although it is required in the plan by the Planning Board. It was also noted that Bridgton Academy has failed to make payment by July 25, 2017 as specified in the agreement.

Bruce moved and Lori 2nd, that the part time position of Administrative Assistant for the Town be offered to Jennifer Domer. It would be at the rate approved at the Town meeting last March for \$15,539 for 20 hours per week for 52 weeks. The town will provide a computer for her official use. Passed 3-0.

A employment agreement needs to be signed, and the start date is on or about September 20. The Selectmen have received a good recommendation from her present employer. The Selectmen and members from both the Budget Committee and Planning Board who have talked with her are very impressed.

Bruce made a motion and Wayne 2nd, that up to \$450 dollars be expended for seven sets of black shutters for the town office that match those of the town hall. Mr. Doug Porter install them with his team of volunteers.

Mr. Porter also notified the Selectmen that there will be another volunteer effort to restore the stone wall behind the town hall on October 9. Bruce has notified MMA of this so the volunteers are covered by volunteer accident insurance. Bruce will also ask Mr. Porter if they could move desks in the office that day.

Wayne moved and Lori 2nd that Blaine Chapman mow the lawn and field of the town office for \$70 and bi weekly when necessary. Passed 3-0.

Wayne said he will contact Mr. Chapman in February to set up a schedule of mowing.

Bruce moved and Lori 2nd that a letter be sent to the previous administrative assistant to the selectman concerning returning the keys signed for, returning the selectman's manual and the book containing the budget and annual warrant materials. Further, it will be requested that in accordance of Chapter 10: Rules for Deposition of Local Governmental Records, all documentation, electronic or paper, since becoming administrative assistant to the selectmen be returned.

Lori notified that Morton will be the winter salt provider through SMPDC. She will notify Troy Morse.

Closure of winter roads will be discussed next meeting.

United ambulance has not yet submitted a bill. Typically, is submitted to town before October 1 so should be covered next meeting. Winter road closure will be discussed next meeting.

Bills and warrants reviewed and signed.

Meeting adjourned at 8:06 pm.

Next board of Selectman's meeting is September 26, 2017.

Submitted by Bruce Taylor